

Roll out for cycle 3 (2015/2016)

	Timeframe	Core activity during Implementation Cycle	Responsibility	Status	Notes
Start-up Activities					
	Dec 2014/ Jan 2015	Mapping exercise	MU	Completed	<ul style="list-style-type: none"> A total of 46 districts, including 4 new district were selected for Year 3 implementation. One new district, Pusiga was added while 3 old districts were split into 2 each in accordance with the national creation and demarcation of new districts as follows: Talensi-Nabdam District (into Nabdam and Talensi); East Mamprusi (into Mamprugu and Moaduri); and Sene District (into Sene East and Sene West). Kintampo North, Kintampo South, Tain and Nandom districts were dropped due to inadequate numbers of OOSC. Report: Progress reports to Steering Committee (SC) & DFID
	Feb/Mar 2015	Translation and Transposition of CBE materials – Tender process	MU	Completed	<ul style="list-style-type: none"> RFPs/contracts issued to Service Providers for the one new language (Ewe) and the review of year 1 languages. Report: Report on the Evaluation and Progress reports to SC & DFID
	April/ May 2015	Translation and Transposition of CBE materials – Implementation process	Service Provider	Completed	<ul style="list-style-type: none"> The CBE materials were translated into one new language, Ewe. QA was provided by the Department of Languages of UEW. Report: Report on translation exercise Progress reports to SC & DFID

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	Mar/ April 2015	Review of the current primers and books in the seven existing (7) languages	MU/ CRDD	Completed	<ul style="list-style-type: none"> • CRDD participated in this exercise • Report: Report on review of primers and Progress reports to SC & DFID
	Mar/ April 2015	Application and assessment of potential implementing partners for eight new districts	MU	Completed	<ul style="list-style-type: none"> • A competitive process was used leading to the selection of IPs for the districts. RFP was floated through the GNECC, CBE Alliance and to others who have responded to the General Procurement Notice. Evaluation of bids was done jointly by MoE, GES and MU with technical support from Crown Agents, UK. • Report: Evaluation report and Progress reports to SC & DFID
	May 2015	Finalization of Contracts for IPs	MU	Completed	<ul style="list-style-type: none"> • Contracts issued for all IPs • Report: Copies of contracts
	June, 2015	Orientation programmes for Implementing Partners	MU	Completed	<p>Two main orientation programmes were conducted:</p> <ul style="list-style-type: none"> • Finance staff • M&E officers, district coordinators & supervisors
	May/ July 2015	Recruitment of field staff for project	IPs	Completed	<ul style="list-style-type: none"> • All IPs recruited full complement of project field staff, including programme managers, district coordinators and supervisors.
	July/ Aug 2015	Printing of CBE materials	Service Provider/MU	Completed	<ul style="list-style-type: none"> • Printing was completed for all 12 languages and distributed
	May/June 2015	Sensitization and animation of communities	IP	Completed	<ul style="list-style-type: none"> • Initial animations and sensitisations were conducted across the 46 districts for the selection of communities and siting of classes and continued on on-going basis.

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	Aug 2015	Training of trainers programme	MU	Completed	<ul style="list-style-type: none"> • With involvement of the TED, CRDD & representatives from GES. • 6-day training organised for 71 new trainers • Report: <ul style="list-style-type: none"> ○ Training of trainers report from MU ○ Training of trainers report from the service provider • Database updated on master trainers
	August/Sept, 2015	Selection of CBE communities and Citing of Classes	IP	Completed	Sensitisation and animation resulted in selection of 1,812 communities leading to the establishment of 2,105 classes.
	Aug/Sept, 2015	Local committees/ SMC formation and orientation	IP	Completed	SMCs/LCs were constituted for each class of 25 learners and given orientation and training on their roles and responsibilities on on-going basis.
	Sept 2015	Signing of MOU with key stakeholders in community and district (District Assemblies, GES and other NGO's etc)	IP	Completed	MOUs were signed with each of the 10 Pilot Districts and the non- pilot districts and formal letters were signed with key stakeholders at the community level.
Implementation Activities					
	Aug, 2015	Identification and recruitment of local CBE facilitators	IPs	Completed	2,105 facilitators were recruited for the classes across the 46 districts.
	Sept 2015	Training of Facilitators	IPs	Completed	A 20-day was conducted between 7 th September to 3 rd October 2015.

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	Sept 2015	Resources provided to the classes	IPs	Completed	<ul style="list-style-type: none"> IPs submitted procurement plans which were reviewed and approved by the MU for the procurement or required items. Textbooks were also distributed to all IPs for the 2015/2016 cycle.
	Oct 2015	District Launch events	IPs	Completed	Programme implementation for the 3 rd cycle was launched across the 46 districts.
	Sept 29 th , 2015	Start of CBE classes	IPs	Completed	Classes were started and completed across the 2,105 classes.
	Mid January, 2015	Mid - term review and lesson learning/sharing event	MU	Completed	Review was organised and attended by country directors and programme coordinators of the IPs.
	Dec 2014/ Jan 2016	1 st Refresher training for facilitators	IPs	Completed	A 10-day refresher training was organised for facilitators across the IPs between December 2015 and January 2016
	Mar 2016	Reflection meeting for the Core Trainers	MU	Not conducted	This was not done because no significant gaps were observed and, therefore, it was not necessary to review the primers in cycle 3. The intention was to elicit their perspectives of the core trainers as input into reviewing the primers.
	April 2016	Orientation of head teachers and teachers	IPs	Completed	The orientation was organised for the teachers and head teachers across the 46 implementing districts between May and June, 2016 on the CBE programme and requirements to facilitate successful integration of the learners.

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	April 2016	2 nd Refresher training for facilitators	IPs	Completed	The second refresher training was organised for the facilitators between March and April, 2016.
	May 2016	Enumerator Training for Assessment	Service Provider/DFID	Completed	This was conducted by DRIC who were contracted by DFID
	May 2016	Programme Assessment of Learners	Service Provider/DFID	Completed	This was conducted by DRIC who were contracted by DFID
End of year 1 Cycle Activities					
	1 st week of July, 2016	Graduation of Learners/ integration of learners into formal schools	IPs	Completed	Was organised across the implementing communities and districts.
	2 nd week of July, 2016	Facilitators' Celebration Day	IPs	Completed	Was organised across the implementing communities and districts.
	End of July/Aug, 2016	End of cycle evaluation	MU	Completed	Was organised across the implementing communities and districts.